

Lincoln Band Parent Executive Board Meeting
5/13/2021 6:30 pm Zoom Meeting

Executive Team Members present: Jesse & Lissa Murawski, Jason & Maria Ratliff, Dan Carlson, Sam Anderson, and Linda Schilling

Absent: Chad & Becky Olson, Suellen Keller and Rose Grant

Additional Members Present: Justin & Dawn Endsley

Call to Order: Lissa Murawski called the meeting to order at 6:38pm

OPEN SESSION

Secretary's Report: Linda Schilling

- Linda read the minutes from the 4.8 meeting
- No longer able to hold diplomas for unpaid senior balances, so no teeth left to hold seniors accountable for outstanding balances.
- In light of not having a quorum, Linda will send to board members for review and approval via email

Treasurer's Report: Rose Grant sent the following update via email

- Rose will be finishing the books after tax season is done
- She is willing to help with transition to the new Treasurer
- Organizing all old files for transition to new person
 - Lissa will check with Rose if she is purging files not necessary to retain (+7 years old & "non-permanent")
 - Dan mentioned keeping it in the school office as it would be lockable

ISA Report: Suellen Keller sent the following update via email

- Outstanding ISA balances total \$18,510.13
 - Freshman \$2,641.69
 - Sophomore \$4,466.39
 - Junior \$5,749.80
 - Senior \$5,652.25
- Positive ISA balances total \$81,135.62
 - Freshman \$13,554.99
 - Sophomore \$23,236.43
 - Junior \$31,718.32
 - Senior \$12,625.88
- We will do an email vote on what to do with the positive balances. Default is still to put positive balances in the scholarship fund, but currently individuals can redirect into whatever they'd like. This has the potential to create many little "restricted" funds and handcuffs exec team into a specific path even if it's not for the benefit of the BPA
- Larissa Luther is considering the ISA Treasurer position. Lissa will follow up with Larissa next week
- Suellen has about 7 completed First Premier shifts to fill in to the ISA accounts, otherwise accounts are up to date
- Still need to know what to do about the seniors with positive balances. Specifically:
 - No sibling Let me know and I will move to scholarship fund
 - Sibling still in band --- let me know WHO the siblings are and I will transfer to their account

Band Directors Update: Dan Carlson & Sam Anderson

- Well underway for next year
 - Now that concerts are done for the year they are rehearsing marching band music during band periods
- Sam went to Patrick Henry today
- Restrictions are looking like they will be lifted
- Julie Hadley and Kyle Haugan are writing the drill for the fall instead of Kevin Carlson

- Matt Hardwell emailed this week asking if he can come in and do a clinic for free when he's out here judging the Festival of Bands. Dan asked him to fly in early for a Thursday night clinic and the BPA will pick up the hotel room for that evening. This looks promising
 - Dan is looking into Harrisburg or USF to host event in the likely case we cannot use Howard Wood Field
- Concordia Band from Moorhead wants to do a concert and Masters clinics all day on February 7th. They are asking for home housing (hosts) for their band students. This will probably only be for one night. Dan will make sure the auditorium is available at Lincoln for the day.
- Jen Pfeiffer is putting together an Alumni Yearbook. There will be some fundraising opportunities with this.
 - Jason Ratliff and Jesse Murawski will coordinate with her
- The fall trip has been approved to add one day to the St Louis Trip.
 - On that Sunday the band will travel to Worlds of Fun in Kansas City. They will stay the night and drive to Omaha on Monday to hit the zoo for a few hours before returning home.
 - Jason suggested checking into having the band perform at Worlds of Fun for possibly reduced admission rates
 - Many people still see our annual St Louis trip as a big trip so getting a longer or different 4-year trip is challenging
 - Sam estimates the cost for the additional portion of the trip will be about \$125.
 - Sam will start working on booking the additional details
 - BOA performance will be in the final block time on Saturday (1:30-4:30pm). Woohoo!
 - Ratliffs will be working with the travel agency for this trip until we have a lead in this role
 - Lissa has some ideas on this lead and will be following up with them
 - Tiffany is happy to train in the new people too
- Dan and Sam met with some of the MS directors to work on recruiting
- Planning to be at the Arena for the Indoor show again this next year (Nov 6th) as there could still be some limitations on attendance otherwise.
 - Will still do the matinee, but it will be in the LHS gym
- Lissa will let Linda Bonhoff know she needs to stop in the office to get the tips that are occasionally collected.
- With who is signed up, the numbers for the fall are around 186-187
- The Todd DuFault Leadership Summit is \$450 for however many people we want to send

Roadies Report: via email Rachel Bailly noted:

- The roadies have installed more racking in the shed
- They are working on the uniform trailer
- They have 2 leads on the semi-trailer
- They are continuing to work on props for the 2021 show

Past Presidents Report: In lieu of their absence Chad & Becky Olson reported

- Our lawyer says we have to wait until there is an in-person meeting to have the vote on new bylaws as that is what is defined in the old bylaws

Vice-Presidents Report: Jason Ratliff

- Working on the discount card
 - Currently have 8 sponsors. Waiting on 6 potential sponsors.
 - The fall schedule is in the front
 - Discounts on the back
 - Will check on SkyZone, Greg's Substation and ThunderRoad. Jason has a general inquiry to Wild Water West. Trying to get around 15 companies

Presidents Report: Jesse & Lissa Murawski

- Premier Center update—there have been some unexpected amounts on checks coming in (more than expected). The shifts are \$10 per hour with a MINIMUM of \$50 per shift. If the shift meets a "goal", they get 10% on top of their wages.

- There have been a few overpayments. Those are going into the scholarship fund
- Lissa proposes that the “bonus” that gets paid from the Premier Center would go into the scholarship fund as we are unable to point back to which team earns it. In addition IF the scholarship fund is over \$3000 on May 31st (the end of our fiscal year), we would sweep said excess into the unpaid outstanding balance only to the amount of any outstanding balance. (in other words, if the outstanding balance is less than the amount being swept in, only the amount equal to the outstanding balance would be moved (highly unlikely, but we can hope 😊)). We will vote on this via email.
- Still struggling with how we can drive home that the dues must be paid. Because of the lack of school support, the Band program continues to struggle
 - Dawn Endsley suggested that if a freshman doesn’t pay their dues, they would not be eligible for being part of the Marching Band the following year.
 - The reality is many know that their student will still be part of the marching band even if they don’t pay the dues.
- Bridget Wise and Shelly Geddes will be heading up grocery cards and SCRIP next year.
 - There will be a break from June 1st until Spat camp, then sales will resume
 - Shelly Geddes proposed that we no longer carry Fareway cards as there is little demand for it. The Board has given her the authority to drop Fareway. Lissa will let her know
- Lissa sent emails to different people about Rose’s position
 - Jennifer Axman is interested and willing to take a position. Lissa is calling her next week
 - Lissa plans to encourage the Treasurer and the ISA Treasurer to have a helper with their position
- Lissa is planning to reach out to the “detail”-oriented people from the survey for the Secretary position
- Lissa sent the sponsor packages to Paul Krueger
 - His only feedback was to increase tickets from 2-4, increase the t-shirts given and allow the sponsors a 3-year plan
- GiveButter was the online platform we planned to move to in the future. Lissa did some test runs on it. She found that GiveButter ALWAYS adds a voluntary tip at the end of every transaction with a default of \$5 that goes to them. Lissa checked into PayPal which now has a NFP platform. (2.2% + \$.30 per transaction). Lissa will proceed with setting this up for BPA.

Open Session ended at 7:47 pm

Next Meeting Details/Location: Wednesday, June 16th, 6:30pm at the Murawskis Home, 4504 S Birchwood Ave. Bring a snack to share 😊

Adjourn at 7:52pm

Addendum:

Per email vote following the meeting, the following items were all approved:

1. Review the attached minutes from the last meeting. Approved.
2. Clarification on seniors with positive ISA balances at year end. Lissa moves that all unrefunded positive balances be automatically moved to the scholarship fund. In other words the family forfeits the ability to direct it to whatever they would like. This would simplify “tracking” and the potential for multiple “restricted” funds. Approved.
3. Premier Center update—there have been some unexpected amounts on checks coming in (more than expected). The shifts are \$10 per hour with a MINIMUM of \$50 per shift. If the shift meets a “goal”, they get 10% of the profit on top of their wages. Lissa proposes that the “bonus” that gets paid from the Premier Center would go into the scholarship fund as we are unable to point back to which team earns it. In addition IF the scholarship fund is over \$3000 on May 31st (the end of our fiscal year), we would sweep said excess into the unpaid outstanding balance only to the amount of any outstanding balance. (in other words, if the outstanding balance is less than the amount being swept in, only the amount equal to the outstanding balance would be moved (highly unlikely, but we can hope 😊)). Approved.